

Pennsylvania Federation of Injured Workers Board of Directors Meeting Minutes

07/09/08

Audit of all Chapter & Board of Directors Financial Reports – 11:11 AM

1. Carl Judd asked for the audit to proceed in alphabetical order
2. Berks County Chapter – completed and approved
3. Board of Directors – completed and approved
4. Dauphin County Chapter – completed and approved
5. Lebanon County Chapter – not done
6. Lehigh Valley Chapter – completed and approved

Audit Ended at – 12:20 PM

Lunch Break

Call Meeting to Order – 1:00 PM

Pledge of Allegiance to the Flag of the United States of America

Moment of Silence – For our troops and those injured or lost their lives in a workplace accident.

Roll Call of Board Members

- | | | |
|--------------------|------------------|-------------------|
| 1. Mike Kerstetter | 4. Bob Scholeck | 7. Carl Dillinger |
| 2. Carl Judd | 5. Dennis Straub | |
| 3. Mike Pron | 6. Pete DePietro | |

Election

1. Appointment of Election Committee – two Board members that are not running for office and are not from the same Chapter.
 - a. Mike Pron & Dennis Straub were appointed and accepted.
 - b. The election committee ran a closed ballot election.
2. Elected Officers
 - a. Executive Director/CEO – Pete DePietro
 - b. Treasurer/CFO – Mike Kerstetter
 - c. Trustee – Carl Judd

OLD BUSINESS

1. Grants
 - a. Heinz Foundation
 - i. PFIW had this grant at one time
 - b. Other grants available online
 - i. Websites are setup with fill in forms for grant applications.
2. Membership Drive
 - a. Setup table to get members at shopping markets.
 - b. Possibly share table with the PA AFL-CIO at the Governors Health & Safety Convention on October 16, 2008. Carl Dillinger will check with Bill George about it.
3. Board of Directors Membership
 - a. Ken Kitay should be considered to sit on the Board.
 - b. Look for an attorney from the western part of the state.
 - c. Pete DePietro suggested we contact Joe Lurie to see if he would like to be involved again since he was the original founder of the PFIW.
4. Parliamentarian
 - a. This position shall be appointed
 - b. Ask an attorney to be a parliamentarian.

NEW BUSINESS

1. Report on the Audit

- a. Lebanon County Chapter not done because we could not locate the financial information they submitted. We will close the audit once the information has been located and audited.
 - b. All financial reports for all the other Chapters and the Board were audited and were found to be in order.
2. Financial Report submitted by Mike Pron
 - a. Motion to accept – Dennis Straub
 - b. Motion to 2nd – Carl Dillinger
 - c. Vote - Carried
3. Bylaws
 - a. Change the address for the Corporate Headquarters to 612 Elm Street, Bethlehem, Pa 18018.
 - b. Article V Section (1) & (3)
 - i. The term President should be changed to Executive Director
 - ii. The term Treasurer should be changed to Chief Financial Officer
 - iii. Reserve the terms President and Treasurer for the Chapter Affiliates.
 - c. Article X Section (4)b
 - i. Add a clause that defines the amount of dues monies is to be sent to the Board of Directors.
 - d. Parliamentary needs to be clarified as to whether the position is appointed or elected and it was clarified and decided the position will be appointed.
 - e. The Board already voted to create committees to take care of the day to day business of the Board. If no one volunteers for those positions on the committees the Chief Executive Officer should appoint someone to those positions. This will be applied particularly to the committee for the newsletter.

GOOD AND WELFARE

1. Open the meeting to the floor for discussion
2. Dues Contributions from Chapters
 - a. Berks Chapter will send in their contribution when they are financially able.
3. Pete DePietro will be attending Chapter meetings from time to time and he would like to know if the Board will reimburse his expense for travel. No action of vote taken but the Board had a unanimous consensus that the expenses should be reimbursed.
4. The next election of Officers will take place this year.
 - a. Nominations should be asked for at the October meeting.
 - b. The election will take place at the December meeting.
 - c. The newly elected officers will take office at the first meeting of the following year.
5. Dennis Straub would like to have an audit done quarterly.
 - a. This would be done by the Trustees and the CFO.
 - b. The audit would be done outside the Board meeting either before the Board meeting or after the meeting.
 - c. The audit will take place every 6 months.
 - d. This will be added to the changes to the Bylaws for action at the next meeting.
6. Date of next BOD meeting will be August 13, 2008.

A motion to adjourn the meeting was made by – Bob Scholeck

A 2nd to the motion to adjourn was made by – Mike Pron

Vote - Carried

The meeting for the PFIW Board of Directors adjourned at – 1:54 PM