

# Pennsylvania Federation of Injured Workers Board of Directors Meeting Minutes

01/14/09

**Call Meeting to Order** 11:06 AM

**Pledge of Allegiance to the Flag of the United States of America**

**Moment of Silence** – For our troops and those injured or lost their lives in a workplace accident.

## **Roll Call of Board Members**

- |                    |                         |                           |
|--------------------|-------------------------|---------------------------|
| 1. Mike Kerstetter | 5. Dennis Straub        | 9. Kenneth Kitay - guest  |
| 2. Pete DePietro   | 6. Robert Smith - guest | 10. Jake Long             |
| 3. Mike Pron       | 7. Carl W. Judd         | 11. Carl Dillinger        |
| 4. John Donato     | 8. Bob Scholeck         | 12. Kate McCarney - guest |

## **Introduction of Guests**

1. Kenneth M. Kitay
2. Bob Smith
3. Kate McCarney

## **Election of Officers:** Mike Pron - Election Teller

- |  |   |
|--|---|
| 1. Chief Executive Officer – Pete De Pietro  | 2. Co-Executive Officer – Carl Dillinger              |
| 3. Chief Financial Officer – Mike Kerstetter | 4. Recording Secretary – Mike Kerstetter (by default) |
| 5. Trustee (3 yr.) – Jake Long               |   |

## **Minutes from 12/11/08 meeting submitted by Mike Kerstetter**

1. Motion to accept – John Donato
2. Motion to 2<sup>nd</sup> – Dennis Straub
3. Vote – carried

## **Financial Report submitted by Mike Kerstetter**

1. Motion to accept – Mike Pron
2. Motion to 2<sup>nd</sup> – Bob Scholeck
3. Vote - carried

## **REPORTS FROM CHAPTERS**

1. Berks County Chapter:
  - a. Meeting held on January 13, 2009
    - i. Guests – Ken Kitay & Kate McCarney
    - ii. Ken Kitay handed out gift cards.
  - b. Berks Chapter has the organization 800 number thanks to Injured Worker Pharmacy. There is also a yellow pages ad in the phonebook.
  - c. Berks County Chapter TV show can also be seen on the Internet. All the info is posted on the PFIW website.
  - d. The Chapter applied for a grant from the government through the local elected officials and no word back yet.
  - e. Teamsters have donated a space for an office for the Berks County Chapter.
2. Dauphin County Chapter:
  - a. None
3. Lebanon County Chapter:
  - a. New financial information will be submitted for an audit.
4. Lehigh Valley Chapter:
  - a. Middle of nominations for election.
  - b. Bingo is coming up a bit.
  - c. Children's Christmas Party went well.
  - d. The fundraiser lottery will be ending soon and it looks like about \$900 will be obtained.

## OLD BUSINESS

1. Delaware County Chapter
  - a. A motion to reinstate the Delaware County Chapter Charter to John Kennedy with contingent clause (Chapter must meet qualifications for startup and a face to face meeting with Pete De Pietro/Carl Dillinger) was made by John Donato.
  - b. Motion to 2<sup>nd</sup> – Dennis Straub
  - c. Vote – motion carried
2. Lebanon County Chapter Audit
  - a. Lebanon County Chapter has submitted its financial information for an audit.
3. Parliamentary
  - a. Kate McCarney accepted the position.
4. The issue about insurance for the Board of Directors was raised by Ken Kitay. Currently the Board has no insurance. This will have to be looked into to see if we need to purchase insurance. Ken Kitay volunteered to get the facts on the insurance coverage.
5. PFIW Brochure is in Spanish
  - a. Pete got the brochure translated.
  - b. Graphics will be added.
  - c. It will get proof read now to correct any errors.
6. Board Membership (This was inserted here because Ken had to leave for a meeting).
  - a. A motion was made to accept Ken Kitay and Kate McCarney as members of the PFIW Board of Directors by Dennis Straub.
  - b. Ken accepted contingent on what his malpractice insurance carrier advises about the Board membership.
  - c. Motion to 2<sup>nd</sup> – John Donato
  - d. Vote – motion carried
7. B.O.D. Meetings at Chapter Locations
  - a. The next meeting will be held at the Lehigh Valley Chapter office on March 11, 2009.
  - b. There will be a demonstration of multi-media equipment by AmericaVen.
  - c. The Chapter hosting the B.O.D. meeting will pay for the lunch.
8. Grants
  - a. Carl requested another copy of the grant introduction letter.
  - b. Dennis said his Chapter never heard anything back from the grant solicitor they contacted.
9. New Chapters
  - a. The Board will try and make contact with Sue Stevens & Bernie to see if we can get a Chapter started up in the western part of the State.
  - b. Carl Dillinger suggested we contact Erine Esposito the Johnstown CLC President.
  - c. Dennis asked if contact was made to a person he submitted as possibly being interested in starting up a Chapter in Lancaster.
    - i. Carl Dillinger said contact was made and as soon as anything was known it will be forwarded to the B.O.D.

## NEW BUSINESS

1. Injured Worker Memorial Day Rally
  - a. Ron Stabinsky from Berks County Chapter made contact with Representative Neal Goodman about getting a time slot for the Capitol Rotunda and are still awaiting an answer.
  - b. Dennis wants to coordinate with the steelworkers union for an Injured Worker Memorial Day Rally at both the location the steelworkers hold their event and the Capitol Rotunda where the PFIW event takes place.
  - c. Carl Dillinger said the person to contact for that is David Gash, the Harrisburg CLC President.
2. Kate McCarney said that the Law office of Kenneth M. Kitay would offer to send a notice to the injured workers they represent about the PFIW.
3. PFIW needs to go Spanish
  - a. There is a great need for help for Spanish speaking injured workers.
4. PA AFL-CIO will add a link to the PFIW website on their website
  - a. Carl wants all the informational PDF files and PowerPoint presentations sent to Russ Keating for posting on the PA AFL-CIO website.
5. PFIW Panel Attorneys
  - a. Chapters need to update the list of panel attorneys and submit it to the PFIW B.O.D. to make sure our list is up-to-date.
6. Board members need to get a photo taken before they leave so we can post it on the website.
7. Bylaw updates
  - a. A motion to update the Bylaws to change the location of the corporate headquarters to 612 Elm Street, Bethlehem, PA 18018 was made by Denis Straub.

- b. Motion to 2<sup>nd</sup> – John Donato
  - c. Vote – motion carried
  - d. A motion to change Article V (1) and (3) of the PFIW Bylaws to the following was made by Bob Scholeck.
    - i. The term President will change to Chief Executive Officer/Director.
    - ii. The term Vice President will change to Co-Chief Executive Officer/Director.
    - iii. The term Treasurer will change to Chief Financial Officer/Director.
    - iv. All usage of the terms President, Vice President, Recording Secretary and Treasurer throughout the Bylaws will be changed to the new terms and abbreviations.
    - v. Keep the terms President, Vice President, Recording Secretary and Treasurer for the affiliate Chapters.
  - e. Motion to 2<sup>nd</sup> – Mike Pron
  - f. Vote - motion carried
  - g. All other changes to the Bylaws were tabled until further discussion.
8. Chapter Audits were asked about but there was no action taken to add a required audit into the Bylaws. It was tabled until the language could be changed to get the end result we are looking for.
9. A letter will be sent out to all the Chapters about what year-end information required to be sent to the B.O.D. This information will be looked at as an informal audit by the Chief Financial Officer and the Trustees present at the next B.O.D. meeting.

#### **GOOD AND WELFARE**

- 1. Open the meeting to the floor for discussion
  - a. Setup a Panel of Physicians if possible.
    - i. Ask the Panel Attorneys to recommend Physicians.
- 2. Date of next BOD meeting – March 11, 2009. The meeting location will be held at Lehigh Valley Chapter.
  - a. The host chapter will pay for the lunches.

**A motion to adjourn the meeting was made by – Bob Scholeck**

**A 2<sup>nd</sup> to the motion to adjourn was made by – John Donato**

**Vote - accepted**

**The meeting for the PFIW Board of Directors adjourned at 12:44 PM**